

COLLABORATION AGREEMENT

PARTIES

SUB-GRANTOR	PROJECT COORDINATOR HUB	DEJUSTICIA
	Project Coordinator	Archana Pandya (apandya@dejusticia.org)
	Financial Responsible	Carolina Reyes (creyes@dejusticia.org)
	Administrative Responsible	Elvia Sáenz (esaenz@dejusticia.org)
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SUB-GRANTEE	COLLABORATIVE HUB	GLOBAL INTEGRITY
	Project Coordinator	Michael Moses (michael.moses@globalintegrity.org)
	Financial Responsible	Scott Rumpsa
	Administrative Responsible	(scott.rumpsa@globalintegrity.org)
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TERM AND PAYMENT

TERM	2 years
	From January 1, 2018 to December 31, 2019
AMOUNT	USD \$125.000
PAYMENTS	Two installments by Bank Transfer upon Funder's disbursements
	Payment #1: USD\$62.500 / January 2018
	Payment #2: USD\$62.500 / January 2019

BACKGROUND

- On November 2, 2017, Dejusticia was granted USD\$750.000 from Ford Foundation (Grant # 0170-1308) as a coordinator of a global learning collaborative to link learning and practice for greater transparency and accountability.
- Grant funds will be available over a two-year period beginning January 1, 2018.
- Grant 0170-1308 establish Dejusticia as a main recipient of funding and authorizes the sub-granting to the other Collaborative Hubs: Centro de Estudios para la Equidad y Gobernanza en los Sistemas de Salud, CEGSS (Guatemala), Twaweza East Africa (Tanzania), and Global Integrity (USA).
- This Agreement and its Parties are bound by the terms of the above-mentioned Ford Foundation Grant # 0170-1308 and by the Proposal submitted to them in which the

terms of the collaborative work has been set up. Both documents are attached as Schedule 1 and Schedule 2, and are integral part of this Agreement.

OBLIGATIONS OF GRANTEE

GLOBAL INTEGRITY, as a HUB ORGANIZATION, agree to use grants to undertake the following activities, which are reflective of a full package of funding as envisioned in the attached proposal:

1. Deepen their own organizational learning practice: An expected output of at least one collaborative project led by each Hub, which demonstrate effective practice, and moreover, demonstrate learning from practice;
2. Engage TAP partners in their hub activities: Contribute to an expected output of at least 3 case studies on the process of mentoring, collaborative practices and the organizational outcomes of these processes;
3. Engage resource organizations and share experience with other hubs on organizational practice;
4. Generate and contribute to knowledge and products that will inform the collaborative and the broader TAP field: Contribute to an expected output of at least 3 blogs/papers contributing to global knowledge generated by researchers, arising from collaborative projects;
5. Develop an annual programmatic and learning plan that allows for flexibility to incorporate learnings, and they will document progress and adaptations against these plans. An expected output of an internal reflection exercise combined with a global meeting entering the second half of year 2 to assess progress / practice of the collaborative, and plan the next phase (or wrap up with documented lessons learned);
6. Be responsible for managing sub-grant financial reporting and contribute to collaborative technical reporting; and
7. Participate in collaborative Steering Committee (SC) meetings.

OBLIGATIONS OF GRANTOR

DEJUSTICIA as a PROJECT COORDINATOR, will:

1. Serve as the funder point of contact for grant management, including financial and technical reporting;
2. Hire a collaborative Facilitator;
3. Provide the funding for transport, travel expenses and accommodation of participants and the organization of the Initial set up meeting in 2018 and the Annual meeting in 2019;
4. Provide the funding and coordination of Collaborative learning syntheses - resource lead; consultancies; production of knowledge products (such as translations, copy-editing, publishing);
5. Guarantee transparency on its activities and expenditures within the Collaborative. See

Schedule 3 for budget allocation.



INTELLECTUAL PROPERTY

- Each organization within the Collaborative will ensure that all reports, write-ups, blog posts, website articles and materials from the collaboration duly acknowledge the contribution of all Hubs.
- Each Hub will have intellectual property rights over the materials they produce and they may be freely replicated or circulated.

GOVERNANCE

- The Steering Committee (SC) is the main organ of Governance within the Collaborative and its role and functions are comprised on the Proposal (Schedule 2);
- Additionally to the functions described in the Proposal, the SC will:
 1. Assess the performance of each Hub Organization and assign responsibilities and goals to guarantee the success of the Collaborative and the compliance of the terms of the Funder and
 2. Receive, discuss and resolve eventual conflicts, non-compliance complaints and disputes within the members of the Collaborative. Decisions will be reached by majority vote.

SIGNATURES

DEJUSTICIA	GLOBAL INTEGRITY
VIVIAN NEWMAN, DEPUTY DIRECTOR	ALAN HUDSON, EXECUTIVE DIRECTOR
	 Agreed on December 21, 2017

SCHEDULE 1: Attached PDF Document

SCHEDULE 2: Attached PDF Document

SCHEDULE 3: Budget Allocation

FORD FOUNDATION	YEAR 1 2018				YEAR 2 2019			
Grant Number 0170-1308	HUBS				HUBS			
PROJECT: A global learning collaborative to link learning and practice for greater transparency and accountability.	#1	#2	#3	#4	#1	#2	#3	#4
	DEJUSTICIA	CEGSS	TWAWWEZA	GLOBAL INTEGRITY	DEJUSTICIA	CEGSS	TWAWWEZA	GLOBAL INTEGRITY
Collaborative Facilitator - salary/benefits	USD 25.375				USD 25.375			
Regrants to Hubs #2-#4 (inclusive of 20% overhead)		USD 62.500	USD 62.500	USD 62.500		USD 62.500	USD 62.500	USD 62.500
Hub #1 regrant management (10%)	USD 18.750				USD 18.750			
Hub #1 Activities and travel expenses	USD 64.250				USD 64.250			
Initial set up meeting	USD 17.500							
Annual meeting					USD 16.250			
Collaborative learning syntheses - resource lead / consultancies / production / translation of knowledge products	USD 33.750				USD 33.750			
Miscellaneous	USD 375				USD 375			
Hub #1 overhead (20%)	USD 28.250				USD 28.000			
	USD 188.250	USD 62.500	USD 62.500	USD 62.500	USD 186.750	USD 62.500	USD 62.500	USD 62.500
TOTAL	USD 375.750				USD 374.250			
	USD 750.000							